

RACE AND ETHNICITY DATA REPORTING FORM

Napa Valley Community Housing
 5 Financial Plaza, Suite 200
 Napa, CA 94558

Name of Property & Address (if applicable) or Agency _____ Date _____

Data Collection for: Wait List Applicant Tenant Unit Applicant

Please list ALL Members of your Household with Head of Household as #1):

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |
| | 9. _____ |

Ethnic Categories*	Select One Ethnic Category For <u>Each</u> Household Member								
	HH #1	2	3	4	5	6	7	8	9
Hispanic or Latino									
Not-Hispanic or Latino									
Racial Categories*	Select All Races that Apply For <u>Each</u> Household Member								
American Indian or Alaska Native									
Asian									
Black or African American									
Native Hawaiian or Other Pacific Islander									
White									
Other (Check "other" for any racial category that is not identified in one of the five single race categories listed above.)									
Other Categories	Add Information for <u>Each</u> Household Member								
Gender ("M" or "F")									
Age									
Disability ("Yes" or "No" for all over 5 yrs. of age)									

***Definitions of these categories may be found on the reverse side.**

There is no penalty for persons who do not complete the form. Initial here if you choose not to disclose any or some of the race and/or ethnicity information for your household. If you choose not to disclose any of the info, head of household ONLY should sign and date below. Otherwise every adult must sign:

 Head of Household Signature

 Adult Co-Tenant Signature

 Adult Co-Tenant Signature

 Adult Co-Tenant Signature

 Adult Co-Tenant Signature

 Adult Co-Tenant Signature

 Adult Co-Tenant Signature

 Adult Co-Tenant Signature

Instructions for the Race and Ethnic Data Reporting (Form HUD-27061-H)

A. General Instructions:

This form is to be completed by individuals wishing to be served (applicants) and those that are currently served (tenants) in housing assisted by the Department of Housing and Urban Development.

Owner and agents are required to offer the applicant/tenant the option to complete the form. The form is to be completed at initial application or at lease signing. In-place tenants must also be offered the opportunity to complete the form as part of the next interim or annual recertification. Once the form is completed it need not be completed again unless the head of household or household composition changes. There is no penalty for persons who do not complete the form.

There is no penalty for persons who do not complete the form. If you choose not to disclose race or ethnicity, initial the refusal statement on the form, then sign and date the form at the bottom. All “completed” or “refused” forms must be kept in the household’s file.

1. The two ethnic categories you should choose from are defined below. You should check one of the two categories.
 - a. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term “Spanish origin” can be used in addition to “Hispanic” or “Latino.”
 - b. **Not Hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
2. The five racial categories to choose from are defined below: **You should check as many as apply to you.**
 - a. **American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
 - b. **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
 - c. **Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as “Haitian” or “Negro” can be used in addition to “Black” or “African American.”
 - d. **Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
 - e. **White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.
3. **“Other”** – You should check “other: for any racial category that is not identified in one of the five single race categories listed in Section 2, above.